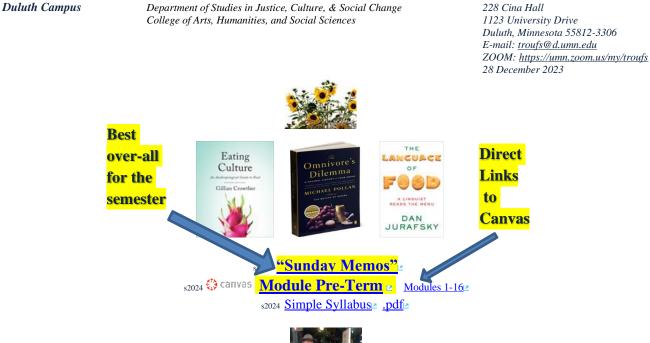
UNIVERSITY OF MINNESOTA





Tim Roufs Inspecting Durians in Singapore Market, 2017

Class officially starts on Wednesday, 10 January 2024.

Canvas "Modules" and "Sunday Memos"

(General organization of stuff)

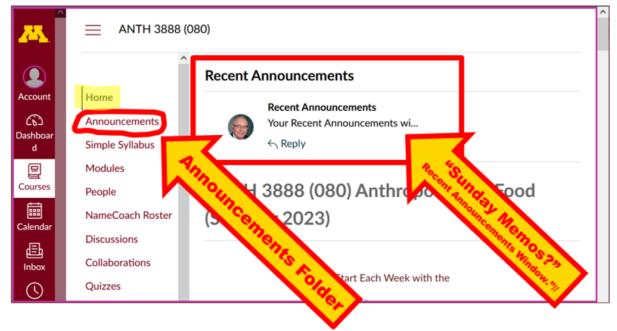
1.0 <u>What's</u> Happening?	2.0 Video Explorations	3.0 Slides	4.0 Textbooks
"Sunday Memos"			
5.0 Other Assignments	6.0 *Exams	7.0 Project	8.0 Discussion
9.0 (optional) For Fun Trivia	10.0 (optional) Extra Credit	11.0 (optional) Other	(click links for details)
(optional) Live Chat Tuesday 7:00-8:00 p.m.	(optional) Questions / Comments	<u>Canvas</u> <u>Modules</u> "Simple Syllabus"	Items DUE this week: *enter on-line **upload file
Canvas <u>"Modules" vs.</u> <u>"Sunday</u> <u>Memos"</u>	Open Closed Module of the Week	<u>De-clutter</u> Your Screen	

"Sunday Memos"

The **"Sunday Memos"** are .pdf memos, like this one, that arrive by e-mail (usually, as you might expect, on Sunday).

And they are also featured each week in the "Recent Announcements" section at the top of your Canvas "Home Page" and in your "Announcements" folder (where Canvas keeps all of the past Announcements).

> REM: Links on screenshots are not "hot" (active) When the semester starts the links on the memos will be "hot" (active) and they will take you to more detailed information.



It's fine for you to select the items that interest you most from each of the "Sunday Memos" (including this one).

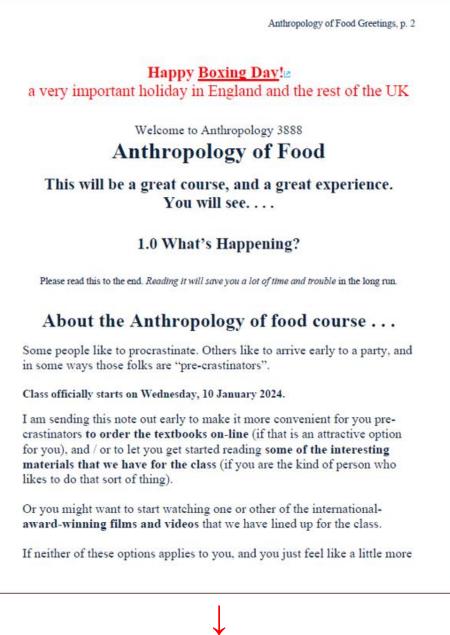
You do not have to read them from beginning to end.

They start with links that take you directly to the part(s) that you might be interested in.

Your "Sunday Memos" look like this ...



REM: Links on screenshots are not "hot" (active)

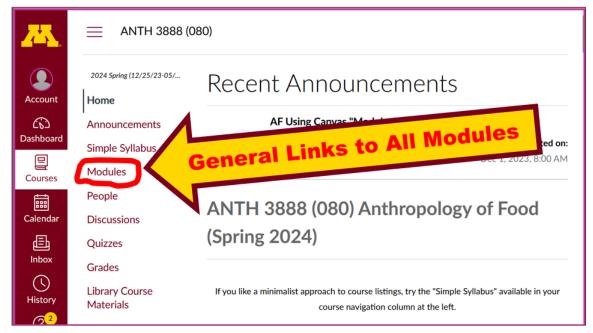


REM: Links on screenshots are not "hot" (active)

Canvas "Modules"

Access Your Canvas Modules here ...





...and that will take you to your Modules folder . . .

If you like a clean-looking page ...

click on the "Collapse All" button in the upper right-hand corner of your Modules folder to declutter your screen.

That will make your life *much* easier. (Trust me.)

(Sorry; Canvas does not permit instructors to set the default to open with all modules closed.)



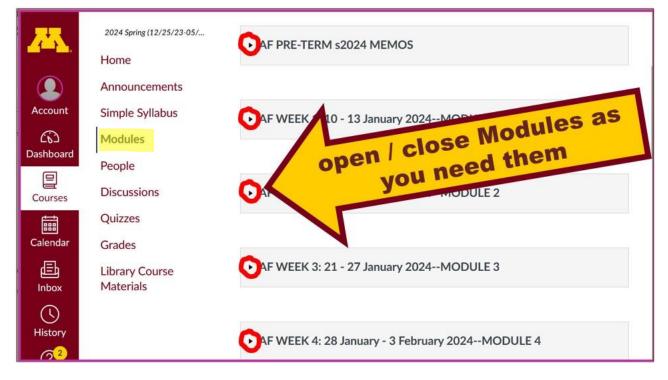
Your de-cluttered Canvas "Modules" folder will then look something like this . . :

REM: Links on screenshots are not "hot" (active)

<mark></mark>	2024 Spring (12/25/23-05/ Home	► AF PRE-TERM s2024 MEMOS
	Announcements	
Account	Simple Syllabus	• AF WEEK 1: 10 - 13 January 2024MODULE 1
Co Dashboard	Modules	
	People	
Courses	Discussions	 AF WEEK 2: 14 - 20 January 2024MODULE 2
	Quizzes	
Calendar	Grades	
E Inbox	Library Course Materials	 AF WEEK 3: 21 - 27 January 2024MODULE 3
S		
History		AF WEEK 4: 28 January - 3 February 2024MODULE 4

Then open the Module of the week that you want to look at . . :

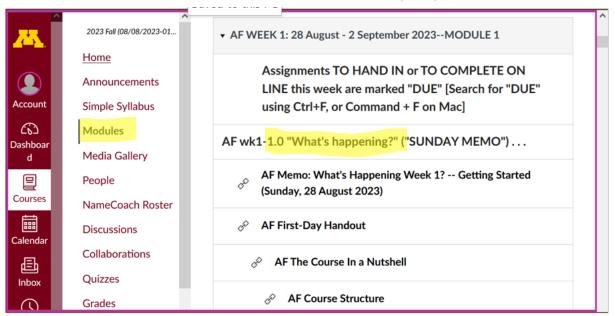
REM: Links on screenshots are not "hot" (active)





Your open Canvas Week's Modules will look something like this . . .

(The first two weeks there is always a lot of information. After that, it's not so bad.)

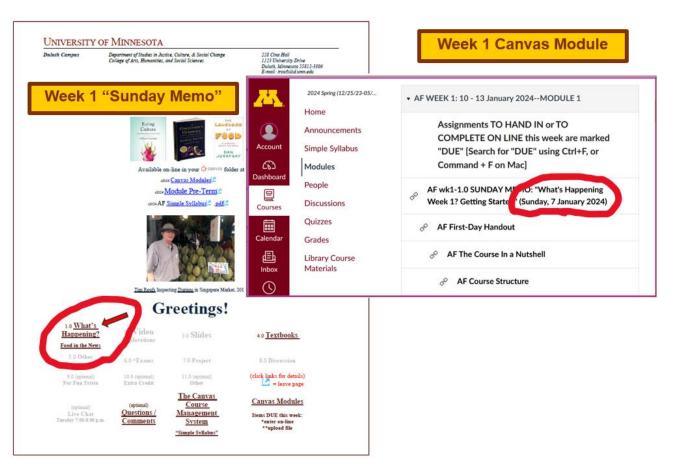


Canvas "Modules" vs. "Sunday Memos"

Both the **Canvas Modules** and the **"Sunday Memos"** . . . contain the basic information, but the "Sunday Memos" have more detail, some background, some studying suggestions, and, generally, some good images.

You will see.

Both the **Canvas Modules** and the **"Sunday Memos"** . . . follow the same basic outline.



All of the weeks will follow **an outline** like this . . .

· CANVA	5 MODULE Weekly Outline AF
AF wk1-	1.0 "What's happening?" ("SUNDAY MEMO") (Week's Highlights, and General Comments and Background)
8 ⁰ A	F Memo: What's Happening Week 1? Getting Started
AF wk1	2.0 VIDEO EXPLORATIONS
° (ptional) AF List of VIDEOS for the Entire Sesession (useful for reviewing for the exams)
AF wk1-	3.0 SLIDES
o ^o ((ptional) AF List of SLIDES for the Entire Sesession (useful for reviewing for the exams)
AF wk1-	4.0 READINGS
° (ptional) AF List of READINGS for the Entire Session (useful for reviewing for the exams)
AF wk1-	5.0 DUE: OTHER ASSIGNMENT INFORMATION
6 ⁰ A	F Due Dates for Main Items
AF wk1	5.0 EXAM INFORMATION
AF wk1	7.0 PROJECT INFORMATION
AF wk1-	B.O DISCUSSION
AF wk1-	9.0 (optional) FOR FUN TRIVIA
AF wk1-	10.0 (optional) EXTRA CREDIT also check Home Page "Anouncements"
AF wk1-	11.0 OTHER (optional)

These are the information categories **for the semester**

Not all weeks have all of this information.

For e.g., "Midterm Exam Information . . ." appears only at the relevant point in the semester.

Try the ^(*) canvas **"Simple Syllabus" for a first look** ...



REM: Links on screenshots are not "hot" (active)

s2024 AF Simple Syllabus[™] .pdf[™]

Questions / Comments

If you have any **questions or comments** right now, please do not hesitate to post them on the ⁽⁾ canvas "Discussions", or e-mail _{troufs@d.umn.edu}, or ZOOM https://umn.zoom.us/my/troufs^[2] (E-mail is fastest, and most generally best as quite often URLs need be sent.)

Best Wishes,

Tim Roufs

<<u>http://www.d.umn.edu/~troufs/>L2</u> <<u>https://umn.zoom.us/my/troufs</u>>L2 <<u>other contact information</u>>L2